

**STATE CERTIFIED ARBITRATION PROGRAM
“LEMON LAW”
DEMAND FOR ARBITRATION**

CHECKLIST

To expedite the processing of your application for the State Certified Arbitration Program (SCAP) “Lemon Law,” please complete **EACH ITEM** in the Demand for Arbitration, and include **THREE (3) copies** of the following documents:

- () each work order applicable to the problem(s) with your vehicle on which you are basing your application for the “lemon law”
- () your sales contract or lease for the vehicle
- () the applicable manufacturer’s warranty for your vehicle (do not submit the entire warranty booklet, we need the APPLICABLE pages of the warranty where the parts covered are listed and the length of the warranty is stated)
- () your letter to the manufacturer notifying them of the problem(s) with your vehicle and the **RETURN RECEIPT** showing the date the manufacturer received the letter
- () statement of consumer’s rights under Hawaii’s “Lemon Law” which you received upon purchase or lease of your automobile (if you did not receive this, please provide a written statement stating so)
- () Finally, please enclose a **\$50.00 check** made payable to “**Director of Finance**” and send the entire packet to the Regulated Industries Complaints Office, Department of Commerce and Consumer Affairs (DCCA), 235 S. Beretania Street, Ninth Floor, Honolulu, Hawaii 96813. Note that if your check is returned for insufficient funds, you will be assessed a \$15.00 penalty which must be paid in cash before your case is processed further.

Your application will not be processed unless the Demand for Arbitration is completed in full and three (3) copies of all other documentation are included.